



ENROLMENT FORM

Te Kura Taumata o Panguru

PART 1 – TAUIRA

TAUIRA INFORMATION			
Enrolment Date:	ENROL No:	Age:	Year:
Surname:	First Names:		
Address:			
Are you on our school bus run? YES / NO or transport via PRIVATE VEHICLE or WALKING			
Country of Birth:	Ethnicity:		
Date of Birth:	Gender: Male / Female		
Iwi:	Hapu:		
Marae affiliation:			
Does your child have siblings at school? YES / NO – if yes please list:			
Birth Certificate provided: YES / NO		Immunisation Certificate provided: YES / NO	

NEW ENTRANTS
Has your child attended any early childhood facility prior to enrolling here? YES / NO
If yes where:
How many days per week did your child attend this facility?

FROM ANOTHER SCHOOL/CENTRE	
What is the name of the last school your child attended?	
Class name/number:	Teachers name:
Last date of attendance:	Length of attendance at that school?
Does your child have any specific learning needs? YES / NO	
If yes please describe:	
If yes, please make an appointment to meet with the classroom teacher to ensure an appropriate learning plan is put in place.	

HEALTH INFORMATION:	
Health Provider:	Doctors Name:
Does your child have any medical problems, allergies, asthma etc? YES / NO	
If yes please describe:	
Please complete & return the 'iMOKO' consent form.	
Form received: YES / NO .	



PART 2 – WHANAU

CONTACT DETAILS

Caregiver 1 – Name:

Phone:

Relationship to child:

Address:

Occupation:

Caregiver 2 – Name:

Phone:

Relationship to child:

Address:

Occupation:

Emergency Contact – Name:

Phone:

Relationship to child:

Address:

Occupation:

LEGAL GUARDIANSHIP

If applicable, please answer the following:

Students legal guardian:

Relationship to child:

Legal access rights to child:

Are there any other custody/access arrangements about which the school should be aware of:

WHANAU CONTRIBUTION

Every year we look for volunteers to support key functions within our school. Please indicate if there are any areas that you have expertise in & could support:

Numeracy & Literacy – reading with students, basic facts, support in library, making learning resources...

Sport – coach, manage, one off workshops, equipment, uniforms, transport...

Music & Performing Arts – teach, play, sound tech, kapahaka, poi, instruments, vocals, choir...

Visual Art – art supplies, teach raranga, tukutuku, carving, wood tech, simple crafts, painting, sewing, exhibitions....

Taiao – maara kai, conservation, waterways, nursery, weed & pest management, science...



PART 3 – CONSENT

INTERNET USE

We provide access to the internet for teaching and learning purposes. Students, staff, & visitors to our kura are expected to behave appropriately online whether they are working supervised or are self managed. Online behaviours are monitored and dealt with no differently to any other behaviours at school.

I give permission for my child to access the internet using school and/or personal learning devices during school for teaching and learning. I accept that this is a privilege that may be removed or managed should there be any cause for concern.

YES / NO

VIDEO & VIDEO CONFERENCING

I give permission for my child to be present in the classroom to be on video or to participate in video conferencing for teaching & learning purposes.

YES / NO

STUDENT IMAGES & WORK

The school uses a range of learning technologies to enhance student learning. These include electronic mail (i.e.: website & email etc) and the internet. This may include examples of student's schoolwork and images of students and groups of students in activities in school.

I give permission for images of my child & their work to be used for school purposes including but not restricted to: school website & facebook page, school newsletter, posters, notice boards etc.

YES / NO

ADMINISTRATION OF MEDICATION CONSENT

Before we can administer medication to students, we must have permission from parent /caregiver. Prescribed medication (medicines by prescription only) eg Asthma relievers, can be held at school for students but must be provided by parent/caregiver.

Guidelines have been set out for teachers/staff to administer medicine to pupils who are at risk from Anaphylaxis; if/when parents/caregivers request the school to hold an emergency supply of adrenaline and syringes for administration to their child, for allergic reactions.

In the event of an 'emergency' appropriately qualified individuals may be required to make 'on the spot' decisions in order to facilitate the best possible outcome according to the situation. Whenever this is the case, whanau will be asked to participate in an evaluative process to inform future best practice.

I give permission to school staff to administer medication as provided & directed by parent/caregiver when applicable. I accept that I may be required to provide assurance prior to staff agreeing to administer any medication.

YES / NO

HEALTH CARE

Hokianga Health operate a clinic in the township of Panguru on two days per week. Parents & students are able to access medical advice & care through appointments at the clinic or at the Rawene Hospital. Senior students are able to attend health care appointments with permission from parents & school. Parents are required to notify the school or students will not be permitted to leave school grounds.



The iMOKO programme operates within our school. This involves the provision of health checks 3-5 days per week. These health checks are completed by an approved iMOKO person who is supported through the use of technology to connect to nurses & doctors who are centrally located in Kaitaia. All iMOKO checks are done in our 'Whare Oranga' which is located in our administration block.

CONCERNS & COMPLAINTS

For queries, clarifications, & minor concerns please contact the school office & if appropriate arrange to speak to or meet with your child's classroom teacher. If the issue is resolved there, or for a complaint please contact the school administrator and request a copy of our policy which outlines the appropriate process for you to follow.

Enrolment Statement

Te Kura Taumata o Panguru believes that education & success requires a commitment from all who are connected to a child. We require whanau to be active participants in their child's education & in the life of our school. This includes but is not limited to:

- supporting your child to complete homework & review the days learning by talking about it and showing an interest;
- ensuring your child keeps a healthy routine for sleep & school readiness every day;
- parent attendance at any school hui;
- reading school newsletter & keeping up to date with school events;
- returning permission slips & surveys on time;
- contributing to school fundraisers;
- attending prize givings & other school events;
- supporting your child at sports & cultural events, and
- contributing to the positive promotion of our kura & our tamariki within our broader community.

The information that you provide to our school is confidential to Te Kura Taumata o Panguru unless requested through Section 11 Social Security Act (1964) or any other Act of Comparison.

The information on this form is collected and used by the school to provide education for your child and used for associated school activities. It is available to approved staff of the school and members of the Board of Trustees.

Please advise the school if you have any concerns about disclosure of any of the information within the school. The school is sometimes obliged by law to give information to government departments but it will not otherwise be disclosed without your authorisation.

You have the right to access and to request correction of information held about you by the school. We would be grateful if you could contact the school office if any details need to be changed, especially contact details.

- I confirm that the information I have provided is true and correct.
- I understand the school will take action on my behalf in case of sudden illness or injury.
- I agree to abide by school policies which are available for review from the school office.

Signed: _____ Parent/Guardian

Date: _____